

Donna Sanchez
9999 Hoen Ave., Apt. 99
Santa Rosa, CA 95405
707-999-9999 / Sanchez@newinternet.com

California Certified Teacher

Passionate, caring educator seeks elementary school teaching position. Enjoys mentoring students and instilling in them sound social skills and moral values. Motivated by strong desire to help children from all socio-economic backgrounds realize their full potential.

Strengths:

- * Lesson plan creation and implementation
- * Experienced working with troubled kids
- * Child cognitive development knowledge
- * Accurate record keeping
- * Superior motivational skills
- * Administrative and clerical support
- * Collaborates well with colleagues
- * Expertise in managing students' behavior
- * Strong multi-tasking and prioritization
- * Detail-oriented and well-organized

“Donna is a true role model for her students – she would be an asset to any school.”
Stan Musial, Teacher, Alexis School, Santa Rosa

Teaching History

2012 - Present, **Mentor**, Alexis Charter School Santa Rosa, CA

- Teaches US History, English, Physical Education and Vocational Education to teens who have not been successful in more traditional or continuation schools
- Implements pull-out sessions to provide more concentrated lessons for students who need extra attention
- Provides 1-on-1 counseling for troubled students to help them work through emotional and academic issues
 - * One student with extreme anti-social issues is opening up and has now set his sights on a career as a firefighter
- Creates and implements lesson plans
- Organizes and leads students on field trips and extracurricular activities
- Provides administrative support, including documenting incidents of student incidents/illnesses, creating registration packets, and maintaining students' files

2012, **4th Grade Teacher (Volunteer)**, Smitte Elementary School Santa Rosa, CA

- Planned and implemented lessons for 4th grade students under mentor's guidance
 - * Incorporated History into Math and English classes as part of innovative teaching strategy
- Assessed students' academic progress and adjusted lesson plans accordingly
- Created and maintained databases of students, activities and supplies

Teaching History (Continued)

2012, **Kindergarten Teacher (Volunteer)**, Smitte Elementary School Santa Rosa, CA

- Taught Kindergartners as part-time teacher under mentor's guidance
 - * Learned about pacing to meet curriculum demands and those of students who were ahead or behind of pacing
- Implemented classroom management strategies

2004 - 2008, **Coach (Volunteer)**, American Youth Soccer Organization Corvins, CA

- Coached and trained soccer teams from U-6 (co-ed) to U-10 (girls)
- Planned and executed practice schedules
- Assessed strengths and weaknesses of players

Education

2008 - 2012, **B.A. Degree**, Liberal Studies, Sonoma State University Rohnert Park, CA

- Graduated with a 3.5 GPA (of a possible 4.0)
- Finished five-year program in four years, completing PACT and earning degree at the same time